



Service Animal Agreement

Updated: July 10, 2023

Student Name:

Date:

Residence Hall/Room:

Animal Breed:

Animal Name:

Emergency Contact Information (Name and Number):

Your Service Animal is approved effective for the 2023-2024 Academic Year. This agreement details your responsibilities to maintain your Service Animal in your residence room.

Student Responsibilities

I agree to the following:

1. By my signature below, I verify that I have read, understand and will abide by the requirements outlined here and in the College's Service Animal Policy.
2. I am aware that it is my responsibility to notify the residents of my room, wing, floor or townhouse that an exception to the Community Living Guidelines has been granted and a Service Animal has been approved to live in their community. I give Siena College permission to disclose to others impacted by the presence of my Service Animal (e.g., Community Living staff, potential and/or actual roommate(s)/neighbor(s)) that I will be living with a Service Animal as an accommodation. I understand that this information will be shared with the intent of preparing for the presence of the Service Animal and/or resolving any potential issues associated with its presence. I further recognize that the presence of the Service Animal may be noticed by others visiting or residing in College housing and agree that College staff may acknowledge the presence of my Service Animal, and explain that under certain circumstances, individuals with disabilities are permitted to Service Animal in residence halls. I will hold Siena College harmless from any liability for disclosing such information.
3. I acknowledge that there will be an "Animal Working" marker on the door of my specific room/ suite/ house letting the Community Living staff and community members know there is a working animal inside the room.
4. I acknowledge that if I require service by the Facilities Department in my room, suite or house, I must arrange a time when I can be present for the service to occur.
5. I will maintain appropriate documentation of vaccinations for the animal as required by law, and will provide documentation of same to the College. Once my animal's vaccinations expire I understand it is my responsibility to provide the Office of Accessibility with updated vaccination records.
6. The animal must be fully housebroken. I will be responsible for cleaning up after the animal outside and inside. It is expected that the Service Animal will be walked outside to relieve themselves. All waste will be disposed of immediately, if outside, or daily, if inside, in the dumpster outside the building.
7. When I take my Service Animal out of my room, it must be under my physical control at all times.
8. The health and safety of the animal is my responsibility. I will provide appropriate food, water and waste handling.

9. I am responsible for instructing others on appropriate interactions with my Service Animal and setting clear expectations of behavior. If I encounter resistance of others to comply with my provided instructions, I will notify the Office of Accessibility and seek assistance resolving this concern.
10. The animal will not create a nuisance or disturb other community members including, but not limited to, noise, such as excessive barking and odors.
11. I am responsible for any damage or injuries the animal may (intentionally or unintentionally) cause. Any excessive damage or cleaning in the room due to the animal will be treated under our "damage billing" procedure.
12. I understand that my animal must be on a continuous flea and tick prevention. If a flea and/or tick outbreak is detected in my room, wing, floor or townhouse, I will be responsible for the cost of eradication.
13. The animal may not remain in the room during breaks and other times when the College is closed. I am responsible for finding suitable housing off campus for the animal during these times if I am not approved to be on campus.
14. I may not leave the animal unattended in my room for more than a reasonable number of hours (12 hours). Additionally if I am going to be away from campus overnight I am responsible for finding care for the animal off-campus. I understand that I cannot leave my animal with my roommate or friend.
15. I understand that if I am unable to take care of my animal (hospitalization, etc.) my emergency contact will be notified to come remove the animal until I am back on campus. My emergency contact has signed and submitted the Service Animal Emergency Contact Agreement.
16. The College is not responsible for the illness, injury or death of my Service Animal while the Service Animal is on campus.
17. I understand that my faculty will be notified via my accommodation letter of my Service Animal.
18. I will notify Accessibility if there are any issues regarding classroom behavior and Accessibility will promptly handle the situation.

Student Signature

Date

Director-Office of Accessibility

Date