SIENA
CENTER FOR ACADEMIC COMMUNITY ENGAGEMENT

REGIONAL FOOD BANK

AmeriCorps

Data Analytic Coordinator

Regional Food Bank of Northeastern New York

The Regional Food Bank is a 501(c)(3) not-for-profit organization that collects donated food from the food industry and distributes it to 1,000 charitable agencies in 23 northeastern New York counties. The food provided by the Food Bank helps to feed 350,000 people each month. In 2024, the organization distributed 54 million lbs of food to insecure people throughout the service area via partner organizations and direct service programs. The Regional Food Bank's mission is to lead a network of partners to alleviate hunger, prevent food waste, and nourish the communities we serve.

The Patroon Land Farm is a program of the RFB. Sitting on 162 acres 20 minutes west of Albany, the Farm provides between 50,000-100,000lbs of fresh produce to our neighbors each year. The Patroon Land Farm also operates under its own missions. We pledge to Feed the Hungry, Preserve the Farmland, and Provide Education. This mission of the Farm and the Regional Food Bank go hand in hand, which is what makes this partnership so special.

We are seeking an enterprising person to take the lead in the development of a dynamic strategic plan that will move the Regional Food Bank's Farm to expand our growing practices and provide education to our community. Become part of a dynamic team that will initiate research and implement ways to expand our volunteer experience. We need a VISTA Associate who wants to see the farm thrive and takes leadership in a database that will include educational, historical, and volunteer opportunities.

Goals and Duties of The Position

The VISTA will build the capacity of the Patroon Land Farm through the following activities:

- **Impact Analysis:** Assess and formalize metrics for the Farm's intangible benefits, including community goodwill and educational opportunities.
- **Strategic Research:** Identify and document expansion opportunities for the farm's educational mission; research and report on diverse food bank farm models for best-practice implementation.

- **Volunteer Infrastructure:** Analyze and design improvements for volunteer recruitment and management systems; identify and propose solutions for the volunteer management team.
- **Data Optimization:** Enhance and systematize the Patroon Land Farm's internal database to improve organizational efficiency and data integrity.
- **Reporting Systems:** Develop research protocols and frameworks for farm reports using historical records to ensure long-term accuracy and accessibility of information.
- **Knowledge Transfer:** Codify agricultural and operational knowledge into training materials and SOPs to support the farm team's needs.
- **Sustainability:** Support the Regional Food Bank's growth by creating administrative and operational templates to ensure program continuity.

Professional Development

VISTAs will develop skills in public speaking, career management, and social justice. During your service term, you will have the opportunity to utilize and develop your skills of communication, critical thinking, leadership, organization, patience, team management, team building and time management. Your work with community partners will broaden your professional network. Resources from Siena and the Regional Food Bank will support you daily as the pieces of the plan begin to coalesce.

VISTA members also take part in ACE's monthly Team Building Days, attend AmeriCorps workshops, and have access to Siena's faculty to learn more about their areas of interest. Over the course of their year of service, VISTAs develop skills in public speaking, career management, and social justice. We pride ourselves on being informed, caring, and intentional members of our communities and take the time to analyze our own roles in society.

Minimum Qualifications

Candidates must:

- be 18 years or older
- have an Associate's level education or higher (Lived experience is also valued and considered in lieu of or in addition to the candidate's educational degree(s).)
- be US citizen or have permanent resident status
- have a growth mindset
- have the ability to pass required volunteer or pre-employment background checks

Living Allowance:

VISTAs earn a living allowance for their service. The annual living allowance is $24,852, which is $957.46 on a bi-weekly basis.

Benefits:

- Supportive cohort of peers
- 10 free meals a week at Siena University's dining hall
- 10 paid personal and 10 paid sick days
- $7,395 Segal AmeriCorps Education Award upon successful completion of full service term
- $500 housing stipend available at the halfway point of the service year
- Loan deferment for qualified student loans
- Access to Siena's Gym, Library, and Career and Internship Center
- CDTA bus pass
- Monthly team building days
- Mentorship and professional development opportunities
- Professional development stipend
- Non-competitive eligibility for federal employment

Note: VISTAs and VISTA Leaders do not have access to on-campus housing.

Join the ACE VISTA Network!

We are currently recruiting for 21 high-impact positions across the Capital Region.

How to Apply:

- **Direct Link**: **Click Here to Apply** OR
- **Visit the My AmeriCorps Portal**
  - Click **"Search Listings"**
  - Search for keyword **"ACE"**

Connect With Us:

- **Visit Our Website:** Siena University AmeriCorps VISTA
- **Follow Us on Instagram:** @sienavistas

Contact **Erin Spence** at espence@siena.edu with any questions.

At Siena University, diversity is an invitation to celebrate the uniqueness of each individual, as well as the cultural differences that enrich us all. Siena University strives to ensure that individuals from all backgrounds and perspectives are served equitably. The diversity that students, staff and faculty bring to the institution are viewed as a resource, strength and benefit to the university as a whole.

Bring Out The Best Of America

AmeriCorps