

# Siena College

## COLLEGE AND ADMINISTRATIVE POLICY

<b>Policy Title:</b>	<i>Revised Policy Regarding Professional Development</i>
<b>Type or category of Policy:</b>	<i>Administrative</i>
<b>Approval Authority:</b>	<i>Dr. Margaret Madden, Provost and Senior Vice President</i>
<b>Responsible Executive:</b>	<i>Dr. Margaret Madden, Provost and Senior Vice President</i>
<b>Responsible Office:</b>	<i>Academic Affairs</i>
<b>Owner Contact:</b>	<i>Office of Academic Affairs, <a href="mailto:academicaffairs@siena.edu">academicaffairs@siena.edu</a>, 518-783-2307.</i>
<b>Reviewed By:</b>	<i>Dr. Margaret Madden</i>
<b>Reviewed Date:</b>	<i>July 28, 2020</i>
<b>Last Revised and Effective Date of Revision:</b>	

*\*This policy was developed as a response to the COVID-19 crisis. It applies to the Fall 2020 semester and its continuation will be reviewed periodically as the situation changes.*

**Policy template Approved by President's Cabinet 25 October 2016**

All policies are subject to amendment. Please refer to the Siena College Policy website for the official, most recent version.

**Reason for Policy**

*Changes to professional development policies to address the impact of COVID-19.*

**Scope of the Policy: Entities or Individuals affected by this policy**

*All Siena faculty*

**The Official Policy:**

*It is apparent that the COVID-19 crisis has negatively impacted the ability of faculty to engage in professional development activities. Most academic conferences were cancelled, labs were closed and significant time was required to convert classes for remote delivery. As a result, several changes to our professional development policies are being implemented. Specifically:*

- 1. If you had work accepted for presentation (poster or session) it will count toward your professional development activities regardless of whether or not the work was presented.*
- 2. Any annual reassigned time reports and applications will not be negatively impacted by reduced professional development activities during the spring 2020 semester.*
- 3. All current tenure-track faculty will have the option of extending their time toward tenure by one year. This is an option provided to all current tenure-track faculty and, if desired, must be requested prior to the beginning of a faculty member's sixth year. If this option is exercised, a tenure-track faculty member will be eligible for sabbatical after tenure is awarded.*

**Adopted:** *July 28, 2020*

**Reviewed:** *Date the policy was last reviewed.*

**Revised:** *Date(s) of revisions made to the policy.*

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