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Foy 109

Emotional Support Animal Agreement

Updated: July 10, 2023

Student Name:

Date:

Residence Hall/Room:

Animal Type/ Breed:

Animal Name:

Emergency Contact Information (Name and Number):

Your request for an emotional support animal ("ESA") has been reviewed and approved effective for the 2023-2024 Academic Year. This agreement details your responsibilities to maintain an ESA in your residence room as an exception to the Siena College Community Living Guidelines.

I agree to the following:

1. By my signature below, I verify that I have read, understand and will abide by the requirements outlined here and in the College's Emotional Support Animal Policy. I understand that if I fail to meet such requirements, the College has the right to remove the ESA, and I will nonetheless be required to fulfill my housing, academic, and all other obligations for the remainder of my Housing License Agreement with the College.
2. I am aware that it is my responsibility to notify the residents of my room, wing, floor or townhouse that an exception to the Community Living Guidelines has been granted and an ESA has been approved to live in their community. I give Siena College permission to disclose to others impacted by the presence of my ESA (e.g., Community Living staff, potential and/or actual roommate(s)/neighbor(s)) that I will be living with an ESA as an accommodation. I understand that this information will be shared with the intent of preparing for the presence of the ESA and/or resolving any potential issues associated with its presence. I further recognize that the presence of the ESA may be noticed by others visiting or residing in College housing and agree that College staff may acknowledge the presence of my ESA, and explain that under certain circumstances, individuals with disabilities are permitted to have emotional support animals in residence halls. I will hold Siena College harmless from any liability for disclosing such information.
3. I acknowledge that there will be an "Animal Working" marker on the door of my specific room/ suite/ house letting the Community Living staff and community members know there is a working animal inside the room.
4. I acknowledge that if I require service by the Facilities Department in my room, suite or house, I must arrange a time when I can be present for the service to occur.
5. I will maintain appropriate documentation of vaccinations for the animal as required by law, and will provide documentation of same to the College. Once my animal's vaccinations expire I understand it is my responsibility to provide the Office of Accessibility with updated vaccination records.
6. The animal must be fully housebroken. I will be responsible for cleaning up after the animal outside and inside. It is expected that the ESA will be walked outside to relieve themselves. In instances where the ESA is not walked outside, the expectation is that the cage/litter box/pad/bedding will be thoroughly

cleaned on a daily basis. All waste will be disposed of immediately, if outside, or daily, if inside, in the dumpster outside the building.

7. The ESA must remain within my residence hall room unless being transported on or off campus or outside to urinate or defecate (dogs only). This animal shall not be permitted to roam freely within your suite or townhouse.
8. When I take the ESA out of my room, it must be under my physical control at all times. This includes, but is not limited to, by use of a leash or cage. Animals are not permitted to be unleashed or out a carrier in College housing hallways nor are permitted in other resident's rooms, suites, or townhouses.
9. The animal is not permitted in any areas of my residence hall where food is being prepared or served for hygienic reasons.
10. The health and safety of the animal is my responsibility. I will provide appropriate food, water and waste handling.
11. I am responsible for instructing others on appropriate interactions with my ESA and setting clear expectations of behavior. If I encounter resistance of others to comply with my provided instructions, I will notify the Office of Accessibility and seek assistance resolving this concern.
12. The animal will not create a nuisance or disturb other community members including, but not limited to, noise, such as excessive barking and odors.
13. I am responsible for any damage or injuries the animal may (intentionally or unintentionally) cause. Any excessive damage or cleaning in the room due to the animal will be treated under our "damage billing" procedure.
14. I understand that my animal must be on a continuous flea and tick prevention. If a flea and/or tick outbreak is detected in my room, wing, floor or townhouse, I will be responsible for the cost of eradication.
15. The animal may not remain in the room during breaks and other times when the College is closed. I am responsible for finding suitable housing off campus for the animal during these times if I am not approved to be on campus.
16. I may not leave the animal unattended in my room for more than a reasonable number of hours (12 hours). Additionally if I am going to be away from campus overnight I am responsible for finding care for the animal off-campus. I understand that I cannot leave my animal with my roommate or friend.
17. I understand that if I am unable to take care of my animal (hospitalization, etc.) my emergency contact will be notified to come remove the animal until I am back on campus. My emergency contact has signed and submitted the ESA Emergency Contact Agreement.
18. I understand that there may be health and safety checks during the academic year. If I fail these checks due to my animal I understand that I am at risk for my animal to be removed due to violating the ESA Policy and Agreement. The College has the right to check my room if there is an odor or complaint.
19. The student must meet with the Director of Accessibility (or their designee) monthly to ensure the policy is being followed and accommodations are appropriately in place.
20. The College is not responsible for the illness, injury or death of my ESA while the ESA is on campus.
21. I will notify the College's Office of Accessibility if the ESA is no longer needed because of a disability or is no longer in residence, and will follow the procedures outlined in the Emotional Support Animal Policy if I wish to replace one ESA with another.
22. I acknowledge that requests for ESAs must be made each academic year. Prior approval does not guarantee future approval.

Student Signature

Date

Director-Office of Accessibility

Date