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Administrative Outcomes Assessment Report

The Administrative Outcomes Assessment Report documents quality initiatives taken by a unit to improve processes, and or efficiencies in functioning that lead to outcomes that benefit students, the facutly/staff or the college as a whole. Please complete the report with a minimum of 3 initiatives for an Administrative unit. If the Administrative unit has sub-units, the Administrative unit head must coordinate between their various sub-units to ensure that at least 3 initiatives are completed for the administrative unit during each academic year. If an administrative unit has many sub-units they may choose to submit more than 3 assessment initiatives.

If you have any questions about the online submission, please contact oie@siena.edu.

- Hover your mouse over the 🔵 to the right of a question for more details/description.
- The red asterisk to the left * indicates a required field.
- If you are not finished, you can still save what has been entered by clicking the *Save As Draft* button. You will receive an email with a link to complete the application.

    * Report Year [2019-2020 ▾] 🔵

    * Division [- Select One - ▾]

    * Administrative UNIT [- Select One - ▾]

    Unit Mission [   ]

    Indicate number of Initiatives [1 ▾] **The Administrative Unit head is expected to coordinate the number of initiative assessments for the sub-units that they oversee.**

Initiative 1

1) Title of the Quality Initiative: [   ]

2) Identify the Outcome: Briefly describe the quality improvement initiative you worked on this past year and why? Please identify the outcome(s) for this initiative.

[   ]

3) Assessment: What measure did you use to assess this initiative? How did you specifically measure the aspect of service you were interested in improving?

[   ]

4) Criteria: What is the criteria for success?

[text area]

5) Results: What were the results* (if applicable)? How did you analyze the results?

[text area]

* Must attach document to show collection of data when submitting the report in order to document data informed continuous quality initiatives across the College

Upload Supporting Document(s)

▶ Add Additional Documents

1   Choose File   No file chosen   Delete

         (Supporting Documents)

Overall status of the initiative   [- Select One - ▾]

Internal or Middle States Standards:
If this quality initiative is related to one of the MSCHE standards, please place a check box against that standard; or check the box for the option "Internal quality initiative not related to Middle States standards."
(click on link to MSCHE standards)

☐ Internal quality initiative not related to Middle States standards
☐ Standard I: Mission and Goals
☐ Standard II: Ethics and Integrity
☐ Standard III: Design and Delivery of the Student Learning Experience
☐ Standard IV: Support of the Student Living Experience
☐ Standard V: Educational Effectiveness Assessment
☐ Standard VI: Planning, Resources, and Institutional Improvement
☐ Standard VII: Governance, Leadership, and Administration

If you would like to send this report to another user as a draft please select a user and click the Save as Draft button below [_____] 🌐
The person who receives the report will have the ability to edit the report. You will not have the ability to edit the report until it is sent back to you.
If this field is left blank you will receive an email with a link to access the draft for further edits.

Save As Draft   Submit

* Required Field