1. **Meeting time for spring 2011**

   The following meeting times are scheduled for the rest of the spring 2011 semester:
   - Tuesday, March 8, 9:30-10:30 a.m.
   - Tuesday, April 5, 10:00-11:00 a.m.

2. **Status of 2010-2011 Assurance of Learning Plans for minors/certificates and current core**

   **Liberal Arts:** 9 minor and certificate plans are complete; R. Blasting has given the coordinators until 3/1/2011 to complete the plans
   **Business:** 0 are complete (M. Costello and C. Venezio are developing the plan for the Business Minor; J. O’Neill for Risk Management Minor; C. Madrid-Malloy for International Studies, Foreign Language, and Business (M. Costello will meet with C. Madrid-Malloy in early March); M. VanPatten for Accounting Certificate (M. Costello is meeting with M. VanPatten on 2/15); J. Booker for Economics
   **Science:** All plans are complete
   **Library:** C. Crohan reported on the systematic assessment of information literacy skills that will occur in 2011-2012. This on-line assessment is in the planning stages.

3. **Minors/certificates**

   Many minor/certificate plans are being written that will apply to few students. The members would like to recommend that the minors/certificates be reviewed by the BOI. A review of the 2010 Fact Book shows that many minors/certificates have fewer than ten students. M. Costello will draft a recommendation to L. Richardson for the members to review.

4. **Review interdisciplinary/multidisciplinary policy**

   The members reviewed and revised the policy. M. Costello will send it to L. Richardson for BOI review.

5. **APC structure and membership**

   The members discussed how the structure and membership of the APC should change now that an assessment process has been implemented at Siena College. M. Costello will prepare a draft of the suggestions that the APC will forward to L. Richardson for implementation 2011-2012.