Minutes prepared by Melinda Costello
Attended: Melinda Costello (APC, chair), Catherine Crohan (Library), Fr. Linh Hoang (School of Liberal Arts), Penny Brunner (Associate VPAA, ex officio), K. Quaal (Science), Fr. Walter Liss and Phyllis Conroy (guest presenters)

1. e-portfolio insights (Walter Liss and Phyllis Conroy)

Walter and Phyllis discussed e-portfolio software (both open source and licensed) that was being considered for Siena College and the ways e-portfolios can be used. They identified the questions that need to be resolved including who owns the content, will the content be branded, and how long the material would be available. They are working with the history department on a pilot program.

2. Experience this semester with e-portfolios (Fr. Linh)

R. Rose presented the Google e-portfolio site, which L Hoang is using in a class this semester. L. Hoang included two learning goals related to reflection in his class, and students will use the e-portfolio to record their development. L. Hoang will use a rubric to assess students’ ability to reflect on what they’ve learned.

3. Example e-portfolio (P. Brunner and R. Rose)

Ryan provided examples of e-portfolios from other colleges and discussed recommendations from Helen Barrett (e-portfolio researcher) concerning how to successfully implement e-portfolios.

4. e-portfolios at Siena

The attendees discussed who would make sure that e-portfolios were used at Siena in a way that best promotes student learning and provides valuable assessment data. The APC members discussed concerns regarding how e-portfolios are used for assessment. The APC volunteered to be a resource to W. Liss and P. Conroy for questions related to e-portfolios and assessment. M. Costello encouraged W. Liss and P. Conroy to work with R. Rose in order to utilize the research that R. Rose had conducted for the past six months on e-portfolios.