

“Settling Day” Form 2010/2011

This form submits a formal request through the Office of Residential Life for a change in assignment for the fall 2010 semester. This form should be completed between the end of the housing selection process and the beginning of the fall semester. Either groups or individuals may complete this form. Please complete all required areas and return to the Office of Residential Life.

How It Works:

- During the summer as spaces become available, revised assignments may be made given the preferences listed below.
- Class year and your current lottery number will be taken into consideration
- Guarantees cannot be made, but every attempt to assign you to one of your selected preferences will be made.

Directions:

Please complete the information under the individual or group area depending on the nature of your request:

INDIVIDUAL REQUEST:

Name:	
Siena 901 #:	
Residence Hall and Room Selected for Fall	
Summer Contact Information:	
Lottery #:	

GROUP REQUEST (double/suites/THs etc):

Name of Group Contact (GC):	GC Siena 901 #:	Best Lottery # of group:
GC Summer Contact Phone:	Residence Hall and room selected for Fall:	
Additional Group Member Names*		

*Residential Life will contact all students within the group to ensure that they agree to the request for a change in assignment

Residence Hall requests (individual or group)

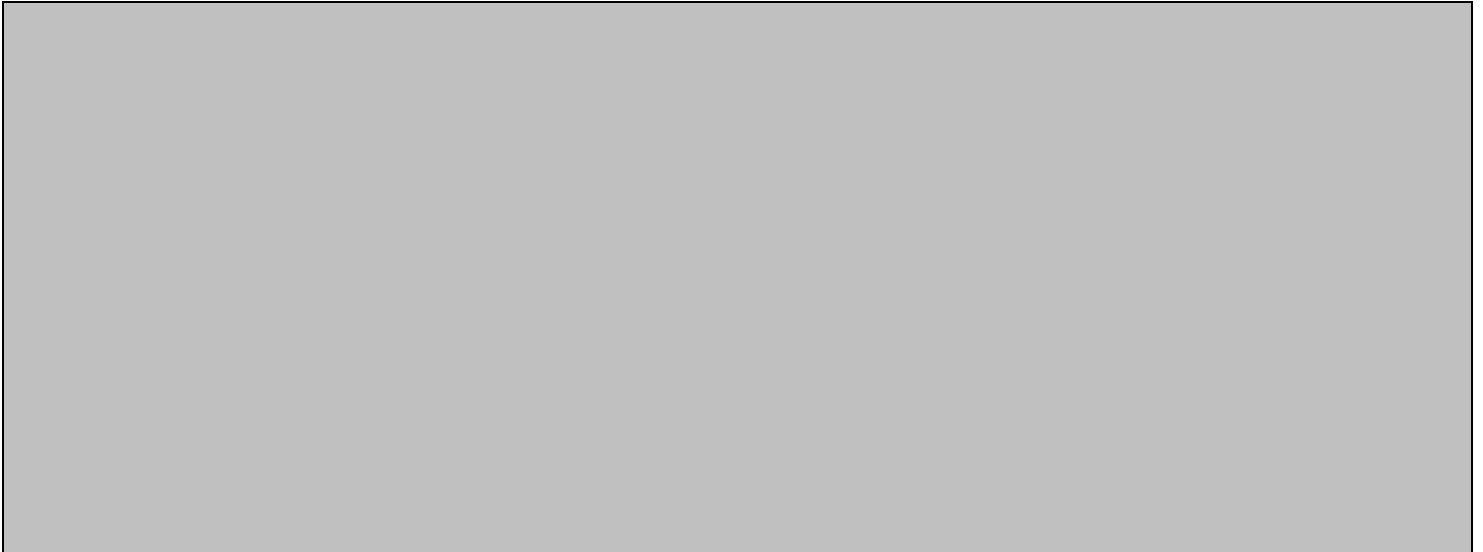
Rank the following housing options below using “1” as your top choice, “2” as your next, and “3” as your last preference

- | | | |
|---|--|--|
| <input type="checkbox"/> Cushing Village | <input type="checkbox"/> MacClosky Square | <input type="checkbox"/> New Residence Hall |
| <input type="checkbox"/> Hennepin Hall Double | <input type="checkbox"/> Padua Hall | <input type="checkbox"/> Plassmann Hall Double |
| <input type="checkbox"/> Hennepin Hall Suite | <input type="checkbox"/> Hines Hall Double | <input type="checkbox"/> Plassmann Hall Suite |

Please Provide Additional Information on reverse

For Office of Residential Life Use only: Revised Assignment DB Banner
 Date Submitted: _____ Student Email RmEmail(s)

Please include any additional information that would be useful in evaluating your request:
Examples ~ a specific reason for the request, a particular wing/floor you would like to be moved too,
etc....



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Date Submitted: _____ Student Email RmEmail(s)