

NOTICE OF WITHDRAWAL

Any student withdrawing from the college must complete this form and return it to the Registrar's Office, Siena Hall 102. Completing this form ensures accurate billings and will remove you from our mailing list. It will also serve as notice to all other offices on campus (Financial Aid, School office, etc.). If applicable, students who withdraw are responsible for any disciplinary matters occurring while they were students and all related College policies. See definition of "student" *in Siena Life*.

NOTE: Students living on-campus must see their residence director before leaving.

Name _____

Student ID# _____ Major _____

Class year _____ Campus/Local Address _____

Home Address _____

Home Phone _____ Home Fax _____

Effective Withdrawal Date
(Last Date of Attendance)

Reason for Leaving Siena _____

If you are withdrawing to attend another college, please identify the college:

If you will change your major at this college, please identify major: _____

If you plan to re-enter Siena College, please indicate anticipated term _____

Student's Signature _____ Date _____

Registrar Staff _____ Date _____

Registrar Fax # 518-786-5060