



**Academic Year 2011-2012**

**Emergency and College Closure Information for Students and Families due to public health crisis, natural disaster or other emergency.**

Dear Siena student and Siena parents,

Siena College's crisis and emergency plan includes preparations for a variety of emergencies, public health crisis, or natural disaster. We ask that each student and their family do the following to prepare in the event of any emergency affecting normal operations at the College:

- Develop a plan to get your student home in the case of any emergency necessitating emergency closure. If public health officials or College officials tell us that the College must close, it is expected that all students will need to leave campus as expeditiously as possible. Can someone pick your student up from campus? Does your student have the ability to get home from campus (a vehicle on campus, a friend to ride with, or available funds to purchase a bus/train/plane ticket)? If you are not from the immediate area, is there a relative or friend that can take your student in until the necessary arrangements can be made for them to get home? If you are an international student, is there anyone locally you can stay with until necessary arrangements can be made for you to return home? In other words, plan ahead.
- Please provide the College with updated emergency contact information with the Residential Life Office.
- We encourage all students to sign up for Siena Alert. For further information, please refer to : <http://www.siena.edu/sienaalert>
- In the case of the College closing for an extended period, we do expect to continue to offer classes on-line or in an alternative format if possible. Please monitor the College website for any instruction on academics.
- Some helpful websites to gather information specific to the flu are: <http://www.pandemicflu.gov/>; <http://commerce.health.state.ny.us/>; <http://www.nyhealth.gov/>; and [www.albanycounty.com](http://www.albanycounty.com)

Siena College is committed to providing a safe and healthy environment for students, faculty and staff. Should there be any emergency type of situation at the College, we would place information on our website, [www.siena.edu/emergencyinfo](http://www.siena.edu/emergencyinfo) as well as information about continuation of services until reopening. Please feel free to contact us with any questions you may have.

Sincerely,

Maryellen Gilroy, Ed.D.  
Vice President for Student Affairs

Linda Richardson, Ph.D.  
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