

**Assessment Planning Committee Agenda**  
**Tuesday, February 8, 2011**  
**9:00-10:00 a.m.**  
**Bernadine Room**

**Attended:** C. Crohan, M. Costello, L. Hoang, S. Hurley  
**Absent:** B. Eelman

**1. Meeting time for spring 2011**

The following meeting times are scheduled for the rest of the spring 2011 semester:

Tuesday, March 8, 9:30-10:30 a.m.

Tuesday, April 5, 10:00-11:00 a.m.

**2. Status of 2010-2011 Assurance of Learning Plans for minors/certificates and current core**

**Liberal Arts:** 9 minor and certificate plans are complete; R. Blasting has given the coordinators until 3/1/2011 to complete the plans

**Business:** 0 are complete (M. Costello and C. Venezio are developing the plan for the Business Minor; J. O'Neill for Risk Management Minor; C. Madrid-Malloy for International Studies, Foreign Language, and Business (M. Costello will meet with C. Madrid-Malloy in early March); M. VanPatten for Accounting Certificate (M. Costello is meeting with M. VanPatten on 2/15); J. Booker for Economics

**Science:** All plans are complete

**Library:** C. Crohan reported on the systematic assessment of information literacy skills that will occur in 2011-2012. This on-line assessment is in the planning stages.

**3. Minors/certificates**

Many minor/certificate plans are being written that will apply to few students. The members would like to recommend that the minors/certificates be reviewed by the BOI. A review of the 2010 Fact Book shows that many minors/certificates have fewer than ten students. M. Costello will draft a recommendation to L. Richardson for the members to review.

**4. Review interdisciplinary/multidisciplinary policy**

The members reviewed and revised the policy. M. Costello will send it to L. Richardson for BOI review.

**5. APC structure and membership**

The members discussed how the structure and membership of the APC should change now that an assessment process has been implemented at Siena College. M. Costello will prepare a draft of the suggestions that the APC will forward to L. Richardson for implementation 2011-2012.