

Dear Administrators and Staff,

While the World Health Organization (WHO) has raised the level of pandemic awareness from a 4 to a 5, Siena College is operating under normal conditions.

In the U.S. there are 91 reported cases and one death due to swine influenza A/H1N1 infection. There are a few suspected cases of swine flu in the Capital Region. Siena College continues to monitor the situation and is following its Pandemic Influenza Response Plan and taking direction from the appropriate community agencies, including the New York State Department of Health and federal and local emergency agencies. We are cooperating with county public health offices to comply with guidance and recommendations. For details, please visit the emergency information Web page, http://www.siena.edu/level2col.aspx?menu_id=566&id=15403. From the home page of [siena.edu](http://www.siena.edu), click on the red button, "Emergency Info."

Below please find a summary of what Siena is advising:

1. Monitor your e-mail regularly for further announcements. Should the College receive direction from agencies to change College operations, we will notify all personnel. Regularly check the emergency information Web page, which is accessible from the [siena.edu](http://www.siena.edu) home page by clicking on the red button.
2. Review the recommendations of the Centers for Disease Control for good health habits, http://www.cdc.gov/flu/protect/habits.htm?s_cid+swineFlu_outbreak_003, and monitor your health for flu-like symptoms.
3. Call your primary care physician and stay home if you experience fever of 100°F plus cough or sore throat **OR** recent onset of at least two of the following:
 - nasal congestion
 - sore throat
 - cough
 - fever or feverishSome people with swine flu also have reported runny nose, sore throat, nausea, vomiting and diarrhea.
4. Report any absence from work to your supervisor.

Siena's priority is to ensure the health and safety of our students and those who work at the College. For the most up-to-date information, visit http://www.siena.edu/level2col.aspx?menu_id=566&id=15403.

Sincerely,

Paul Stec '79
V.P. for Finance and Administration

Cynthia King LeRoy '83
Assistant V.P. for Human Resources